1. Participating
   - AGFTC – Jack Mance
   - BMTS – Scott Reigle
   - CDTC – Carrie Ward
   - DCTC – Mark Debald
   - ECTC - Angela Wood
   - FTA – James Goveia
   - GTC – Alex Kone
   - ITCTC – Jay Lambrix
   - NYCTCC – Carl King
   - NYSDOT – Tom Vaughn
   - OCTC – Jessica Ridgeway
   - SMTC – Mario Colone
   - Tompkins County – Dwight Mengel
   - WJCTC – Barbara Cadwell
   - UCTC – Brian Slack
   - Planning4Places – James Levy

1. Introductions
   M. Colone opened the meeting.

2. Approval of meeting notes.
   The December meeting notes were approved.

3. FTA – James Goveia provided an update on BIL/IJJA
   IJJA & BIL: James Goveia provided information on IJJA and BIL. Information from FTA is located in fact sheets that are available online at:
   https://www.transit.dot.gov/funding/grants/fta-program-fact-sheets-under-bipartisaninfrastructure-law. If there are specific questions about IJJA & BIL please let James know. Mark asked about the general timeframe for suballocations of 5307. James stated that these will likely come out quicker than ever – he did not anticipate any delays.

4. NYSDOT Updates
   Tom updated the group on the status of 5310. staff is still working on questions received. A revised FAQ will be published soon. The Department is meeting with MPOs as quickly as possible to review funding and timelines. If you haven’t heard from Tom yet, you should expect to in the coming days. The application deadline will not be extended. Mario asked about an evaluators meeting. Tom stated that it depends on where all the MPOs stand regarding assigning evaluators but that it should be scheduled for the week of 3.14.22. Jack noted that he was not aware of the meeting and that they are still working identify evaluators. He asked that the meeting be recorded so that evaluators can watch it at a later time if they miss the meeting. Carl asked whether or not evaluators would be evaluating within or outside their own region and noted that evaluators are still being identified. Tom noted that the NYMTC situation is unique and
also noted that NYSDOT region staff should be included in discussions for rural areas and the MPO review process. Jim L. asked questions submitted to him by MPO staff regarding allocations and the scoring procedure. Tom noted that allocations should be on the website within a day or two and scoring was discussed in prior webinars but can be discussed again in the upcoming webinar.

b. 5311 – The annual reports were just sent out.

c. Mobility Services RFP – Tom is working with NYSDOT Contract Management to get the RFP out. The current contract ends in June.

5. **MPO Updates**
   a. UCTC - Brian noted that UCTC has partnered with Via (a mobility provider – the PON required a private, non-governmental agency to be the lead on the application) regarding a NYSERDA PON for the Clean Mobility Challenge. There are three categories and their application was selected to provide micro-mobility services in two portions of Ulster County. If the proposal is successful (they have to pitch the concept to NYSERDA as the next step in the process), they could be eligible for up to $7m is funding. The partnership with a private agency was enticing because as a smaller MPO, there are staffing capacity limits and Via will be responsible for leading the effort. This effort has a very rapid turnaround with a final plan to be delivered to NYSERDA by this summer. Brian will provide updates as this effort moves forward.

   b. NYMTC – Carl noted that there was an Annual Council meeting held recently. The NYSDOT Commissioner Marie Therese Dominguez and Eddie Bautista from the NYC Environmental Justice Alliance were speakers. They discussed last mile issues, accessing areas that aren’t served by fixed-route transit, equity and issues related to BIL as they relate to ensuring that all communities have accessible and affordable transit service.

   c. ITCTC – Jay noted that they are looking into different online/on-demand software platforms such as Via and Pantonium. If anyone else is doing similar research, please reach out to Jay.

   d. SMTC – Mario noted that CENTRO recently lowered its fare and put out a notice that they intend to initiate a bicycle share program outside of the City of Syracuse (the City has its own system). There are likely to be more announcements regarding micromobility in the Syracuse area in the near future.

6. **Work Plan Update**
   Jim L. provided an overview of the Best Practices Toolkit. Work is underway to develop this page and input is welcome.

7. **Transit Analytics SCI Update**
   Carrie provided an update on the project. The White Paper is attached for your review along with the PowerPoint presentation on the project. The deadline for Pilots is March 18th. There are two approaches to this Pilot – one that utilizes MPO or transit agency staff capacity (if available) and one that utilizes the Research Team. The Research Team is
hoping to undertake 4-5 Pilots but has yet to receive an application. *(Note: Jim L. sent out files to the Working Group with the meeting follow-up email on March 14, 2022)*

8. Action Items

a. Applications for the Transit Analytics SCI will be accepted through March 18th.

b. If anyone has information on online/on-demand software platforms such as Via and Pantonium, please contact Jay.

c. MPOs need to identify evaluators for 5310 if they have not been identified already.

d. Jim L. will continue to work on the toolkit page.

The next meeting is scheduled for June 14, 2022 at 11:00am.