1. Participating

- A/GFTC – Kate Mance
- CDTC – Sandy Misiewicz
- ECTC – Mike Perry
- GBNRTC – Hector Boggio
- HOCTS – Matt VanSlyke
- NYMTC – Chris Hardej
- OCTC – Ashlee Long
- PDCTC – Emily Dozier
- UCTC – David Staas
- NYSDOT – Regina Doyle
- GTSC – Chuck DeWeese
- NHTSA – Shannon Purdy

2. Meeting Notes – February 5, 2014 (attached)
   The meeting notes were accepted.

   - Detailed chart – task leaders updated (attached)
     Misiewicz reported on Work Program and staff assignments. Dozier had suggested partnerships with Bike/Ped Working Group and GIS WG as below.
       - Bike/Ped WG: DMV driving exam questions and a ped/bike law fact sheet.
       - GIS WG: Develop a best practice method for using ALIS to screen for certain crash types (or other common analyses)
   - Safety Action Plans
     Misiewicz reported that McDevitt sent an email about forthcoming work on 3 Safety Action Plans: Pedestrian, Intersections, Roadway departure. Misiewicz and Reigle have been asked to serve in an advisory role as NYS MPO reps. Gayle to communicate this request to Directors.
     Dozier asked how these Plans will interface with SHSP, HSSP.
     Doyle: Reports she is working on Action Plans (with Limoges and FHWA). These 3 areas account for majority of safety hazard. Because New York is an FHWA Focus State for pedestrian and intersection safety, their consultant (VHB) will be assisting with the Action Plans. They will provide input on practice in other states. SHSP will include additional info, but will roll Action Plans into SHSP.

4. Partnerships/Coordination
   - NYSDOT
   - Central Avenue Safety Study
     Doyle not prepared to report.
Misiewicz: Asked Limoges for the slides from the last project meeting. NYSDOT is using this plan, as well as the Hempstead Parkway plan, as models for pedestrian safety studies. Framework of 3 Es, strategic action plans. Data on Central Ave showed bicycle crashes were equivalent to pedestrian crashes; reexamining data. Will share detail as available.

- **NYSATSB**
  Van Slyke reported he attended the last quarterly meeting and reported on behalf of the Engineering Committee; reviewed EBs/EIs. Association pleased to have position filled. Will solidify relationship with NYSAMPO.
  Hardej: Is there an opportunity to get word out on podcasts through NYSATSB?
  Misiewicz: NY appears to be ahead of other states, but there is a need to emphasize the relationship between good crash record data and improving safety.
  Van Slyke will promote with NYSATSB.
  Hardej recommends each MPO that participates in a local TSB to encourage.
  **Misiewicz will send out the podcast series link to WG members.**

- **GTSC**
  - DeWeese reported on Safe Teen Driver Summit (May 2-3, 2014, Queensbury, NY).
    Goal of 40-50 students from across state. Bring ideas back to school. 30 registered, looking for additional students.
  - GHSA report released: fatalities by state; reduction in pedestrian fatalities first 6 months of 2013 compared to previous years, unknown if trend.
  - NYC e-ticket and crash reporting. Ticketing ongoing, debugging. DMV working with NYPD on electronic crash reporting.
  - 2012 county-level data posted on GTSC website.

5. **NYSDOT/Crash Record Coordination**

- **HSIP Statewide solicitation (deadline was February 21st)**
  Doyle reported that applications were received from every Region except one; 64 applications, 39 on state system, 25 off-system. Working with a couple of Regions that exceeded their funding cap; this may reduce number of applications.
  Expect to announce selections end of May.
  Dozier: Reg 8 sent up projects to construct sidewalks where there are none at present. How will these be evaluated when there is no current facility, and therefore low B/C?
  Doyle: B/C and predicted crash reduction are the initial screening criteria based on rating method. Then team reviews all projects, can recognize the value of other projects that may have merit.

- **TED ITS GIS Summary (attached)**
  Misiewicz reported that the GIS group has been receiving monthly reports that catalog available data sources.

- **MAP-21 rulemakings**
  Gayle reported the following potential release dates (from AASHTO)
  - Safety Performance rule March 7
  - HSIP March 14
Planning rule April 4
Gayle reviewed process that has been put in place. Working Group will review and submit comments. RSG will synthesize comments for final review by Working Group, then presented to Directors for submission to docket. Timing depends on length of comment period.

6. Training/Conferences
- FHWA Intersection Safety courses
  Misiewicz reported on effort to coordinate with FHWA Resource Center on scheduling courses. CDTC plans to host one, Cornell Local Roads Program interested in hosting another.

- Highway Safety Conference Session Proposal
  Dozier and Misiewicz are refining proposal for RSA panel presentation. DeWeese asks for resubmission soon to support getting a place on the agenda

- Ped Safety and HSIP Free Webinar, Thursday March 13th, 1 PM ET
  To register: https://www2.gotomeeting.com/register/389727434

- Walk/Bike NY Symposium: May 21-22, 2014, Suffern, NY (attached)

- Others
  - Hardej – Course on Designing Pedestrian Safe Streets, LI and NYC. Working on new date.
    Doyle reports Sattinger can be ready at any time when there is a big enough group. Size may be limited by training room locations.
    Misiewicz will follow up.

7. Education/Outreach
- Safe Streets Act 2014 (S 2004), Safe Streets Act 2013 (HR 2468)
  Gayle notes this is something of a Complete Streets law on the federal level. Would require MPOs to adopt a Complete Streets policy. He will send link to legislation.

- NYC Vision Zero Action Plan
  Hardej reported that the City is already acting on many of these ideas; support from Mayor is important, each Borough will develop their own Action Plan. NYCDOT coordinates; sometimes need State legislative approval (red light and speed cameras). Also proposing changing citywide default speed limit to 25 mph, based on hazard to pedestrians. Positive step.
  Misiewicz: Will this impact NYMTC Safety Plan?
  Hardej: Plan includes use of automated enforcement, exploring Vision Zero. Notes suburban counties are entirely different in crash exposure.
Misiewicz raised the issue of how safety is being addressed in LRTPs. Asked about schedule of plan updates. Gayle has collected that for Directors, will send to Misiewicz. WG members are asked to provide Sandy with a link to the safety section of their LRTPs.

8. Next Meeting Date
- Wednesday, April 2\textsuperscript{nd} at 1 PM