1. Introductions
   - A/GFTC – Kate Mance
   - CDTC – Sandy Misiewicz, Aaron Spies
   - ECTC – Mike Perry
   - GTC – Robert Torzynski
   - HOCTS – Ethan Brennan
   - NYMTC – Maria Garcia
   - PDCTC – Emily Dozier
   - SMTC – Mike Alexander
   - NYSDOT – Jackie Berlant, Tom Benware, Cathy Kuzsman
   - ITSMR – Renee Varone
   - FHWA – Emmet McDevitt

2. Meeting Notes – November 4, 2015 (attached)
   The meeting notes were accepted

3. Working Group Items
   - 2016 Work Plan Discussion (attached)
     Misiewicz introduced the 2016-17 work Plan.
     Noted the listing of 2015 accomplishments.
     Reviewed the proposed activities for 2016-17:
     o Work Group meetings: retain monthly meeting schedule, monitor rulemaking and legislation, share best practices within and beyond New York
     o NYSDOT coordination: remain involved with Safety Action Plans, SHSP update; collaborate on implementing Safety Performance Measures; collaborate on Traffic Records Coordinating Council and improvements to crash record databases
     o Partnerships and Coordination: continue to work with GTSC, NYSATS (Sandy chairs Engineering Committee); Cornell Local Roads Program for training; other MPO WGs on topics of mutual interest, including Ped/Bike, GIS, Transit
     o Training – identified needs and new requests. These include ALIS, NHTSA Speed Management, NHI Bicycle Facility Design, NHI Low Cost Safety Improvement.
     Perry notes the technical issues with 2015 ALIS training and the request for a new session; Berlant will follow up;
     McDevitt supports Speed Management training, important because political leaders do not understand the concepts, and it often gets applied poorly to high profile corridors. Make sure the engineering component is included in the course.
     Gayle notes that the Directors are continuing to work on an overall training program for 2016-17. The NHI Low Cost Safety Improvement course is a one day classroom course at a cost of $300/student. McDevitt suggests the FHWA Resource Center could potentially do similar training at no cost, and focused on NY; he will follow up.
There was broad support for ALIS and Speed Management training. Perry asked to keep Low Cost Safety Improvements on the list.

- Data: New idea on speed data collaboration; Dozier explained that Dutchess County is looking at system level screening to discover corridors with high end speeders, and is looking for best practice methodology that can identify locations from count data. Possibly collaborate with GIS WG.
  McDevitt: NYSDOT did this in the past throughout state to identify corridors for targeted enforcement and education. Follow up with Limoges.
  Evaluating impact of SHSP actions. Post implementation data collection can demonstrate crash reduction. Gayle notes that this approach is related to and supportive of PBPP.

- Education/Outreach – many new ideas proposed were proposed.
  Safety education peer exchange and toolkit to share materials that MPOs have developed ot use. This could be a catalog of resources.
  Separately, consider development of a web page for safety education videos and a promotional card to explain and encourage use of the resource.
  White Paper on Future Tech and Safety – what should MPOs be concerned with. Gayle notes that the Connected Vehicle program has a focus on safety benefits; the potential is large. Of importance to MPOs is that CV requires public sector investment in the infrastructure side of V2I. This could be the basis of a white paper.
  Mance notes that the Climate Change, TSMO, and Modeling Working Groups have a current task that has not begun to collaborate on various aspects of CV and AV. Perhaps a joint meeting/symposium could be planned.
  Proposed Fact Sheets – Speed Management Tools and Techniques; Innovative Transportation Design
  McDevitt: Supports creation of education materials on new traffic control devices that both the public and enforcement do not understand.
  NYSDOT is going to do a pedestrian educational campaign; GTSC and DOH are doing the story line and media portion. MPOs should collaborate. Consistent message important.
  Perry: Roundabout education needed, could be included in the Fact Sheet. Gayle notes there is are many roundabout educational materials, including from NYSDOT.

**ACTION ITEM:** Misiewicz will revise and distribute Draft Work Plan by end of week. Members will be asked to review and comment. A Final Draft is due to the Directors by end of December. Reminder that this Work Plan coincides with the 20106-17 UPWP, starting April 1, 2016.

- Federal Legislation updates
  Briefing on the FAST Act. Misiewicz notes there will be more information available for the January meeting. Gayle notes that there are increases in funding on the order of 5% the first year, followed by about 2% annually. This will be partially offset by Congress imposing limits of obligation authority. McDevitt states that despite overall program increases, New York’s HSIP allocation may not keep up with inflation. The new emphasis on freight addresses CVO safety in work zones. HSIP eligibility for non-infrastructure/behavioral practice projects was removed. TAP changes from a % to annual allocation.

4. Partnerships/Coordination
   - **NYSDOT**
     - HSIP Statewide Solicitation
Berlant reports this is in process; Regions have submitted projects, adding to 74 new projects statewide. The review process has begun. Likely to be February for announcement of project selection.

No other report from NYSDOT

- **ITSMR**
  - Public Crash Record Database
    Varone reported that the database will be piloted with a small group of users in January for a Feb 15 public rollout. Only review feature will be included at that time, no editing capability. Will include 2009-2014 data, plus part of 2015 on 3 month lag, only reportable crashes.
    Linked from ITSMR website

- **GTSC**
  DeWeese not available, no report

- **Cornell Local Roads Program**
  Orr not available, no report

- **NHTSA**
  Purdy not available, no report

- **FHWA**
  McDevitt had nothing to add to previous comments.

5. Training/Conferences

- December 10, 2015 from 1 p.m. to 3 p.m. **Every Day Counts 3: Regional Models of Cooperation – Safety Planning**. State DOTs and MPOs will share their experiences collaborating across jurisdictions on safety planning, including discussion of their collaborative techniques as well as their improved outcomes.

6. Other Topics

**Next Meeting Date**: January 6, 2015 at 1:00 p.m.