Meeting Notes

Participating
- AGFTC - Aaron Frankenfeld
- CDTC - Carrie Ward
- DCTC - Emily Dozier
- ECTC - Mike Perry
- GBNRTC - Hector Boggio
- GTC - Alex Kone
- HOCTC - Alexander Turner
- NYMTC - Sherry Southe
- OCTC - Alan Sorensen
- OCTC - Lauren Bennett
- SMTC - Mike Alexander
- UCTC - David Staas
- WJCTC - Barbara Cadwell
- NYSDOT - Andrew Sattinger
- NYSDOT - Kelsey Pianka
- NYSDOT - Jonathan Hill
- NYSDMV - Robert Zitowsky
- FHWA - Daniel Wood
- NYSDMV - Chuck DeWeese
- ITSMR - Renee Varone
- Cambridge Systematics - Rich Denbow

1. Introductions & Updates
   Alex Kone opened the meeting and participants introduced themselves.

2. Meeting Notes
   The March 23, 2022, meeting notes were accepted.

3. Bipartisan Infrastructure Law Update: Safe Streets and Roads for All – Planning and capital opportunities
   Alex Kone noted the NOFO expected for Safe Streets and Roads for All has been released and applications are due September 15th. He explained eligible activities included Safety Action Plans, Supplemental Planning Activities, and Capital Projects and Strategies identified in the Action Plan. Daniel Wood also shared the state is not eligible to apply for this, as it is an effort to get money directly to the local level and address the rise in fatalities and serious injuries. He encouraged participants to apply.
Someone asked about elements that need to be in the action plan and how strict the applications will be for supporting activities. She also asked if this could be a regional plan. Daniel and Alex explained the key elements of the Safety Action Plans, including leadership commitment, planning structure, planning inputs, and planning outcomes. This also includes considerations for goal setting, measurables, etc. Sponsors can follow up with the hotline and contacts on the website for any additional questions regarding eligibility. The NOFO also explains how existing plans and elements may meet eligibility requirements to apply for implementation grants.

CDTC members are sitting down to discuss eligibility for these grants. Hector (GBNRTC) said they are interested in applying for the Action Plan Grant as a group with their local jurisdictions that expressed interest or supporting them in their applications individually. Aaron (AGFTC) was asked to be a regional lead on a jurisdictional Action Plan and Grant. They are in need of a federally-funded organization to assist and provide the match, 20 percent. GTC is also interested in going after the grant to put together county Local Road Safety Plans.

   Alex Kone revisited the previous conversation on a regional safety plan. The aspects of developing the plan were discussed, as well as the roles across the MPOs/Counties/Safety Working Group. The shared knowledge across the planning inputs, such as goal setting and analysis, will help provide efficiencies in the process. Planning outcomes will be reviewed locally and by the Safety Working Group members to make sure the plan(s) align with the SHSP and other NYS policies. The evaluation and transparency elements could be covered through common dashboards and reporting templates.

   A scope or outline as a template would be beneficial for the local entities. A sub group will be created to review past regional safety plan presentations and develop a new LRSP template, and the group will inform a Scope of Work for a regional safety plan, as well as local road safety plans (to be incorporated or standalone). This group would also discuss the SS4A applications and future collaboration. Anyone interested in joining should reach out to Alex.

5. **Partner Updates**
   a. **NYSDOT:** Andrew Sattinger discussed the current effort to develop the Roadway Departure Plan and available HSIP funding for LRSPs. CLEAR Safety and the systemic screening tool are have been drafted. The tool screens the network and compares it to the statewide totals, identifying tailored safety issues locally. CLEAR should be ready in early June, and training for CLEAR Safety should be posted soon. The SHSP kickoff was held to get the data to the vendor. The next step will be reaching out to all stakeholders and setting up those coordination meetings. Information on how the new rules and funding will impact performance targets and other processes will be shared soon. A stakeholder list for getting involved in the SHSP is being circulated.

   b. **ITSMR:** Renee Varone noted that they are continuing to do monthly updates to TSSR (ticket updates) and completed updates to the 2021 and 2022 crash data.

   c. **GTSC:** Chuck DeWeese noted that motorcycle and pedestrian fatalities are up, as well as a speeding related fatalities. He believes we have an opportunity to bring underserved
communities together along with our engineering, law enforcement, and non-profits to identify local solutions that protect our most vulnerable road users.

d. **Cornell Local Roads Program:** They have several trainings coming up on developing Local Road Safety Plans.
   a. [https://cals.cornell.edu/nysltap-local-roads/training-events/workshops/engineering-workshops](https://cals.cornell.edu/nysltap-local-roads/training-events/workshops/engineering-workshops)
   b. [https://cals.cornell.edu/nysltap-local-roads/training-events/webinars-online-training](https://cals.cornell.edu/nysltap-local-roads/training-events/webinars-online-training)

e. **NHSTA:** No report.

f. **FHWA:** David Wood echoed Chuck’s concerns about the increase in vulnerable user fatalities. The collaborative approach would be the best way to address these quickly.

g. **NYSATSB:** Nothing to report.

6. **Training/Conferences Updates**

   Trainings and conferences are listed on the agenda.

   a. **Pedestrian & Bicycle Information Center Webinars:**
      [https://www.pedbikeinfo.org/webinars/](https://www.pedbikeinfo.org/webinars/)
   b. **FHWA Road Safety Professional Capacity Building:**
   c. **Annual New York Highway Safety Symposium, Albany:** This will take place October 26-28, 2022. Additional information on the cost and registration should be posted soon on the website.

7. **2022 Meeting Schedule**

   The next meeting is on June 22 at 1:30 PM.

**Action Items**

- If there is any language or best practice on liability around planning documents, such as local road safety plans or pedestrian action plans, please share. This could be language to explain up front that this is a proactive planning tool used to help practitioners prioritize improvements and not hold the local entity liable for specific issues.
- Please pass along any case studies or examples of successfully-implemented temporary speed bumps or other speed management countermeasures.
- Please share any public responses or presentations to help explain how roadway design decisions are made and how interested public/advocates can get involved.
- Please let Alex Kone know if you are interested in developing a template for regional and local road safety plans.