1. **Introductions**
   - A/GFTC – Kate Mance
   - CDTC – Sandy Misiewicz
   - ECTC – Mike Perry
   - GBNRTC – Hector Boggio
   - GTC – Bob Torzynski
   - NYMTC – Sherry South
   - OCTC – Ashlee Long
   - PDCTC – Emily Dozier
   - SMTC – Michael Alexander
   - UCTC – Dave Staas
   - NYSDOT – Rob Limoges
   - Cornell Local Roads Program – David Orr
   - GTSC – Chuck DeWeese
   - ITSMR – Renee Varone
   - NHTSA – Shannon Purdy

2. **Meeting Notes** – June 3, 2015 (attached)
   Notes accepted

3. **Working Group Items**
   - NYSAMPO 2015 conference debrief
     Misiewicz: There were two sessions related to safety. Rob Limoges and Regina Doyle presented the Pedestrian and Intersection Safety Action Plans. Sandy presented in the Performance Based Planning session on safety performance management applications.
     Misiewicz asks Limoges whether there was discussion and feedback at his session about the potential roles of MPOs in implementing the Safety Action Plans.
     Limoges: Would have liked more discussion from MPOs regarding off-system projects, opportunities for bundling local projects to use Federal aid more efficiently. Need further discussion of this aspect, but session was positive.
     Misiewicz: SWG should put some thought into how we engage staff, MPO Directors. Perhaps this can be coordinated with program update.
     Limoges: This is an implementation issue, will not be a barrier to finalizing the plans. We can explore opportunities to try different approaches for local involvement.
   - Federal Highway Administration Every Day Counts, Exchange for Local and Tribal Agencies (attached)
     Misiewicz reports that NYSDOT did an exchange with local and tribal agencies under EDC on data driven safety analysis. Included information on using predictive and systemic approaches. Initiatives are in the brief sheet in the agenda packet. NYSDOT was awarded a SHRP2 grant to analyze high visibility pavement markings at crosswalks.
There is range of additional resources from other states. For example, Utah DOT’s systemic approach.

- NYSDOT Complete Streets Checklist (attached)
  
  Misiewicz: This is based on changes to the HDM Chapters 17 & 18 (the latter includes the Complete Streets checklist). This procedure will be used for all projects beyond basic maintenance work. Bring planning work into design process, and involve representatives of pedestrian and bicycle traffic generators. By September, all projects have to use the checklist.

  Gayle: Will share this with the Bike/Ped Working Group.
  
  Note that NYSDOT Regional design units may rely on MPOs for input.

  Dozier: Who should MPOs contact with questions?

  Limoges: Talk to Tom Benware
  
  David Orr: CLR can share this with local road owner audience.

  **ACTION:** Post on NYSMPO website in PDF

- State and Federal Legislation updates

  Misiewicz: Based on the most recent information, the HSIP final rule is expected to be issued in September, and the Safety Performance Management rule in October.
  
  Gayle notes that the issuance date is not necessarily the effective date. When FHWA initiated the rulemaking process for performance based planning, they stated there would be a single effective date. However, given the delays in the issuance of proposed rules, this may no longer be the intent.

  Limoges reports that NYSDOT has not begun any effort into starting coordination. Their priority has been to get Action Plans done first.

  Gayle notes that the Safety performance measures in the proposed rule are straightforward; fatality and serious injury crashes, absolute number and rate. The most difficult item may be to develop rates for off-system roads. This is necessary because HSIP can be used on all public roads.

  Limoges: NYSDOT continues to develop network screening methods, once adequate data is in place.

  Gayle reports on MAP-21 extension. The Senate has a six year bill (DRIVE Act), with only the first three years funded. The House was not ready to consider, and passed a 3 month extension of MAP-21, until Oct 29. There seems to be some underlying support in both houses to get a long term reauthorization done this fall.

  Misiewicz: Rail and motor carrier safety are getting spotlighted in Congress

- NYSDOT Intersection Safety Workshop Debrief

  Misiewicz attended an Intersection and Interchange Geometric Design workshops. She has a workbook, which can be shared. The course was targeted to large interchanges.

  **ACTION:** Send workbook request to Misiewicz. Send feedback to Limoges on whether the course was worthwhile.

4. Partnerships/Coordination
NYSDOT
  - Status of Safety Action Plans
    Limoges added to his previous comments: The primary focus is bringing the plans to completion. Lots of comments were received, which made the documents a better plan. They are now addressing logistical items.
    Working closely with DMV and NYSDOH on education and enforcement aspects.
    Pedestrian Plan should be ready soon for presentation to Executive Management.
    Intersection Plan is less complicated with respect to implementation, and includes overlaps with the Pedestrian Plan.
    The Lane Departure Action Plan will be undertaken next. There is previous work on the topic that will be leveraged. Should be well underway by the end of calendar year.
  - ALIS Updates/Crash Records
    No report

ITSMR
  - Public Crash Record Database
    Varone reported on the Technical User Group meeting July 17. They demonstrated the system, discussed policy issues related to inclusion of how many past years, level of access for users. Used focus groups for input. Discussed training needs on use of system.
    Policy issues: all police reports included. Motorist only reports for state agency access. Two different user type – general, and agency/research. Including rolling 10 years of data beginning with 2009. Will be demonstrated at the Fall conference; they will solicit volunteers for pilot test of reporting and query tools. Goal is Jan/Feb release to public
    Misiewicz: Saw demo, appears to be a useful tool. MPOs will be considered agency/researcher level, therefore have full access. Considering how this differs from ALIS. This makes county data reports queriable.
    Limoges: What is the smallest level of geography?
    Varone: Goes to municipality level.

GTSC
DeWeese – Named Executive Deputy Commissioner Terry Eagan.
“Stop DWI - Drive Sober Get Pulled Over” press conference Aug 20th in Buffalo. The campaign focuses on high BAC in light of evidence that this is an increasing problem.
Boggio asked if there will be a press release.
DeWeese: Still in planning stages, will be a release a couple of days ahead.

Cornell Local Roads Program
Orr reports nothing new. Roadway departure course sometime in fall.
Misiewicz will forward course content. Looking for hosts.

FHWA
McDevitt not on the call, no report
  - Crash Facts (primarily bike/ped focused)
    http://safety.fhwa.dot.gov/ped_bike/crash_facts/

NHTSA
Purdy reports new Regional Administrator – Mike Geraci, former Chief of Police in Schenectady.
Quarterly “One DOT” meeting involving NHTSA Region 2, FHWA NY Division, FMCSA NY Division.
They will meet with new FHWA Division Administrator to look at Highway Safety Plan from GTSC/DMV. The NHTSA rulemaking is final. It requires that the three safety plans must use identical performance measures of fatalities and serious injuries. Social media action was conducted on July 31 on National Heat Stroke Awareness. It will be helpful if MPOs can promote this issue of leaving children in hot cars.

5. Training/Conferences
   - Using Performance-Based Practical Design to Improve Safety: [http://bit.ly/1KzCi4h](http://bit.ly/1KzCi4h)
   - New York Highway Safety Symposium (Oct. 18-21, Binghamton) Agenda review and promote agenda with member agencies, more sessions of interest
   - NYSATSB meeting in Albany next week.

6. Other Topics
   Misiewicz notes that there are resources in the staff services contract for development of additional Fact Sheets or White Papers. Asks that SWG members send her ideas. In the Capital Region, unwarranted traffic signals are an issue.
   Dozier asks about the status of the ALIS location tool. Limoges: still in testing phase; CDTC has tested.
   Misiewicz: The tool is helpful in summarizing data, but does not save time for doing safety analysis as it does not autofill for collision diagram.

Next Meeting
Date: September 9, 2015 at 1:00 p.m.