1. **Introductions**
   Sandy Misiewicz opened the meeting and participants introduced themselves.

2. **Meeting Notes**
   The October 24, 2018 meeting notes were accepted with no changes.

3. **Overview of Chemung County Local Road Safety Plan**
   Mike Perry presented a PowerPoint presentation on the Chemung County Local Road Safety Plan. This project was a Pilot Project using FHWA money. FHWA coordinated with the consultants – so Mike does not have the detailed budget breakdown. The Plan uses a 4E approach to improve infrastructure. The goal is to go beyond the set targets of SHSP. ECTC was involved in the data process for the project. There is 4-6 months left on the project. Mike reviewed the data on crashes by type and by severity. The Plan looked at emphasis areas, focus crash types, and risk factors. The Plan has a 5-year implementation plan and will be doing Road Safety Audits on corridors of concern. Jack Mance asked if this plan will identify specific projects. Mike Perry noted that ECTC will be building our TIP and using this plan for the safety component. Sandy Misiewicz asked about the roadway mileage statistics – what percentage of the area is county owned versus locally owned? Mike Perry noted that 18% of the locally owned roads is owned by the county and will follow-up about further details. Sandy Misiewicz also noted that the data is similar to CDTC region – were there any surprises in the data? Mike Perry replied that the data is on par with statewide data. Emily Dozier asked about how the charts were pulled out the data. Mike Perry will provide the full report when it is finalized and will follow-up with Emily off-line about the data.
4. Local Road Safety Peer Exchange
   a. Next Steps
      Sandy Misiewicz will review the Local Road Safety Peer Exchange meeting notes to include any relevant items in this year’s Work Plan.

   b. Review of Draft NYSDOT County Fact Sheets
      Robert Zitowsky asked for feedback on the Fact Sheets. Emily Dozier asked if the years could be differentiated more in the charts? Please provide comments by January 11th. Sandy Misiewicz thanked Robert for his work on the Fact Sheets.

5. Safety Performance Measures
   Sandy Misiewicz asked for feedback on how MPOs are tracking safety performance. If your MPO has a tracking or documentation tool, please send an email by January 11th so that we can share this information with the Safety Working Group.

6. Work Plan Discussion Items
   a. 2018 Work Plan Assessment/2019 Update
      If you are interested in being part of the Work Plan drafting - please let Sandy, Alex, and/or Kathy for your ideas by January 11th. Emily Dozier asked that the SWG Work Plan be coordinated with the Bike/Ped Working Group Work Plan.

   b. Subcommittee Updates:
      ADA: Emily Dozier noted that this topic was also discussed on the Bike/Ped Working Group conference call. Jack Mance shared that working with the staff at Warren County GIS, there will be a training in Glens Falls on the application. Depending on the numbers who are interested in attending there may be separate break-out groups by Working Group i.e. the GIS Working Group can discuss technical details and a planner will be available regarding the local level discussion. They are considering an April or May meeting. Sandy Misiewicz will note this training in the Work Plan.

      Safety Education Toolkit Subcommittee:
      Alex: No report this month.

      Complete Streets Subcommittee:
      Kathy Ember noted that the Complete Streets Fact Sheet has been reviewed by the Executive Committee and is ready to print. Please let Kathy know how many copies you may need (some MPOs have already noted the number of copies via the Bike/Ped Working Group).

7. Partner Updates
   a. NYSDOT: No additional report.
   b. ITSMR: No report.
   c. GTSC: Chuck DeWeese noted that the annual report will be sent to NTSA. Fatalities are down by 72 which is great news. There was an 18 fatality drop for bike crashes, peds are down 4, and the biggest challenge for 2019 is related to recreational marijuana use and traffic safety if recreational marijuana is legalized in New York State. There is a concern about the potential for an uptick in fatalities due to marijuana use. Sandy Misiewicz asked if GTSC is finding safety is not a priority? Chuck DeWeese noted we are
in good shape regarding our NYS safety laws. There is a new chair of Transportation Committee in the Assembly. Partnerships throughout the state will help move legislation forward.

d. Cornell Local Roads Program: Kathy Ember noted that David Orr asked that we mention that Cornell Local Roads Program is looking for suggestions for safety courses. CLRP is also rebuilding their non-engineering workshop on highway safety and if someone wishes to help, please contact David.

e. NHTSA: No report.

f. FHWA: No report.

g. NYSATSB: Sandy Misiewicz noted that NYSATSB met in Albany and is developing a work program for next year.

8. 2019 Meeting Schedule
The Safety Working Group will keep the existing schedule and discuss the proposed dates to verify they work throughout the calendar year to avoid any potential conflicts.

9. Other Topics
Sandy Misiewicz noted that CDTC did a public survey on traffic safety and of the 400 respondents, distracted driving and cell phone use was the biggest concern. Sandy will send the full survey report when it is available.

Action Items
The following items were noted for follow-up, please respond by January 11th:

- Please review the revised draft NYSDOT Fact Sheets and let Robert Zitowsky know of any comments.
- Please provide suggestions to Sandy, Alex and/or Kathy for work plan tasks for the 2019 Work Plan (the status of the 2018-2019 Work Plan was previously distributed).
- Please also send an email to Sandy, Alex and/or Kathy on how your MPO is tracking safety performance measures and any relevant details on how you are going about the process.
- Please let us know the number of copies your MPO would like of the Complete Streets Fact Sheet if you have not done so already.