MEETING NOTES

Participating
- AGFTC – Jack Mance
- CDTC – Sandy Misiewicz
- DCTC – Emily Dozier
- ECTC - Courtney Taylor
- GTC – Alex Kone
- GBNRTC – Hector Boggio
- NYMTC – Sherry Southie
- OCTC – Ashlee Long
- SMTC – Mike Alexander
- UCTC – David Staas
- NYS DOT – Regina Doyle
- NYS DOT – Christina Gravelding
- NYS DOT – Geoffrey Wood
- Planning4Places – Kathy Ember

1. Introductions
   Sandy Misiewicz opened the meeting and participants introduced themselves.

2. Meeting Notes
   The August 21, 2019 meeting notes were accepted with changes noted by Emily Dozier.

3. Follow-up from Presentation on Delivering HSIP on Local Roads
   Sandy Misiewicz noted that FHWA had a figure of 53% of HSIP being spent on local roads. Regina Doyle and Karen Scurry have coordinated and figured out the confusion on the data – at the end of the day there was an over count. The percentage is 24.6% in 2018 of HSIP funding spent on local roads. As a follow-up, Alex Kone, Sandy Misiewicz, and Regina Doyle will be looking at systemic programs developed for the safety funding. We will talk about the lane departure and the intersection plan. Sandy will follow-up on the next call about this discussion.

4. Safety Education Toolkit
   Sandy asked for a resource on HAWK signals to be added to the Toolkit. Emily Dozier reviewed the Toolkit and went through and modified which SHSP focus areas should be applied to resource materials and made some suggestions. Emily suggested everyone should look at the Toolkit to see if there are other resources that should be included. Kathy Ember will make those requested edits to the Toolkit.

5. HSIP Projects in the STIP
   Sandy Misiewicz noted that the STIP is out for public review. As an overview, regarding the HSIP program, spending across the state is very different from region to region including
within the HSIP funding source alone. Region 3 and 5 use HSIP as a supplemental source for bigger projects. Region 1 and other regions are funding stand-alone safety projects. The use of block funding is interesting. Several regions have block funding for safety deficiencies to address projects to be named later. The majority of the funding is going to the state system but there is also PSAP funding which goes towards the local system. Sandy will put together some summary tables for the Working Group so we can consider how we can more strongly collaborate on block funding for set-asides. Alex Kone asked for which elements HSIP funding has been used on preventative maintenance projects? Sandy Misiewicz stated that it is hard to tell which piece of the project is HSIP eligible just by the STIP descriptions. Alex Kone will share how PSAP funds have been used on DOT projects for relevant crosswalks. Regina Doyle stated that for maintenance work, NYSDOT does not permit HSIP to be spent on that with the exception for CARDS. Christina Gravelding noted that countdown timers are eligible for HSIP funds in Region 5. Sandy Misiewicz will follow-up with the summary information and please contact her with any questions.

6. FHWA/CDTC Reliability Workshop – Incident Management
Sandy Misiewicz reported that last week CDTCA and FHWA partnered with NYSDOT, the Thruway, and AGFTC regarding travel time reliability. Incident management was a frequent topic. Currently the statewide TSMO plan is in development. A component of that plan is incident management. In Region 1, we do have a transportation management center, but they feel like they could do more on crash clearances and coordination with first responders. Sandy suggested that this topic should be added to our agenda for the Working Group moving forward and the Working Group will look at strategies discussed in the TSMO. Jack Mance suggested reaching out to Joe Bovenzi of the TSMO Working Group to continue the conversation with us. Sandy Misiewicz stated that it would be great to have more consistency across the state and it would be beneficial to partner with the TSMO Working Group. Emily Dozier agreed it would be good to share best practices.

7. Partner Updates
a. NYSDOT: No report. Sandy Misiewicz reported that there was quarterly update of PSAP implementation and please ask Sandy if you would like a copy of the report. The state is also wrapping up remaining PSAP corridor projects. Topics discussed included safety topics on the legislative agenda such as the 3-foot passing law, allowing for 25 mph speed limits or setting own speeding limit within municipalities. Sandy will distribute any updates to the Working Group.
b. ITSMR: No report.
c. GTSC: No report.
d. Cornell Local Roads Program: No report. Sandy Misiewicz reminded members to look at the workshop schedule for upcoming workshops.
e. NHTSA: No report.
f. FHWA: No report.
g. NYSATS: Sandy Misiewicz noted that the Board will be meeting at the Highway Safety Conference. The agenda is on ITSMR’s website – please attend.

8. Other Topics
Sherry Southe reported that NYMTC is hosting two safety workshops coming up – information will be forwarded on for anyone interested in attending. Emily Dozier noted that the call for presentations are due by November 30th for Walk-Bike NY. It would be great to have some MPOs present at the conference. Hector Boggio offered to present at an
upcoming Working Group call. Sandy Misiewicz will check on the agenda for next month. We will have a NYCDOT Green Wave presentation.

**Action Items**

The following items were noted for follow-up:

- Register for the Highway Safety Conference.
- Working Group members – please review the Safety Education Toolkit.
- Please contact Sandy Misiewicz for information on PSAP implementation.