



NEW YORK STATE ASSOCIATION OF MPOs SAFETY WORKING GROUP

November 17, 2021

Webinar

1:30 PM – 2:30 PM

MEETING NOTES

Participating

- AGFTC - Jack Mance
- BMTS – Cyndi Paddick
- BMTS – Ashley Seyfried
- CDTC – Carrie Ward
- DCTC – Emily Dozier
- ECTC – Mike Perry
- GBNRTC- Hector
- GTC - Alex Kone
- ITCTC – Jay Lambrix
- NYMTC – Sherry Southe
- OCTC – Lauren Bennett
- UCTC – David Staas
- WJCTC - Barbara Cadwell
- NYSDOT – Harriet Lewis
- NYSDOT - Andrew Sattinger
- NYSDOT - Robert Zitowsky
- NYSDMV – Chuck DeWeese
- FHWA – Maria Chau
- CLRP – David Orr
- NYSDOH – Jennifer Hogan
- Planning4Places – Kathy Ember

1. Introductions & Updates

Alex Kone opened the meeting and participants introduced themselves.

2. Meeting Notes

The October 27, 2021, meeting notes were accepted as written.

3. Discussion about Best Practices for Local Traffic Safety Boards

David Staas noted that Brian Slack could not make the meeting today, but he noted that Brian is taking on the lead role with their Traffic Safety Board, and they wanted to know if the other MPOs have any suggestions for best practices for local Traffic Safety Boards:

- Cyndi Paddick reported that she is Vice Chair of their Traffic Safety Board and they have been meeting through Zoom calls.
- Carrie Ward noted that CDTC attends meetings when they are aware of them.
- Mike Perry reported that ECTC has a county Traffic Safety Board meeting.

- Sherry Southe reported that NYMTC participates with Suffolk County Traffic Safety Board.
- Emily Dozier reported that DCTC is a participant in the Dutchess County Traffic Safety Board and there are a lot of police department representatives. They meet monthly via Teams and participate in a lot of community events.

Alex Kone reported that NYSATSB will be meeting again in the next month. Hopefully, the other boards will start meeting more often. Emily Dozier asked if the NYS TSB have best practices? Alex Kone will share if anything is relevant from discussions at the state-level.

4. HSIP Flow Chart

Alex Kone shared the latest draft of the HSIP flow chart. He thanked Emily Dozier and Andrew Sattinger for their comments and noted that the 2017 memo regarding HSIP eligibility was sent by email. Jack Mance stated that the flow chart is helpful and this helpful for us as a group – it shows how hard it is to use HSIP funds except for systemic projects. Please send Alex Kone any comments on the Flow Chart and this Chart will be shared again.

Emily Dozier asked about if there is a one-stop location for where eligible systemic improvements are listed on the NYSDOT site? Robert Zitowsky will check with Andrew Sattinger. Alex Kone asked if PSAP improvements are still eligible for funding.

Maria Chau stated that that this a good flow chart of the process. With the upcoming CLEAR system, will it be able to show local projects that reach the benefit-cost threshold that could be eligible for HSIP funding? Alex Kone noted that the CLEAR system provides crash modification factors and cost estimates for the benefit-cost analysis. Maria Chau asked if the Flow Chart will need to be updated with the launch of the CLEAR system. Andrew Sattinger does not think the Flow Chart will have to change. This is how the investigation workflow works in CLEAR. It is a way of organizing sites that are investigated throughout the year.

Andrew Sattinger shared his screen to show CLEAR and shared how to select sites. He demonstrated how countermeasures (or combinations of countermeasures) can be evaluated through an alternatives analysis process, including the total project benefit-cost ratios.

Alex Kone noted that we could expand the data driven part of the chart to relate to CLEAR. Andrew Sattinger noted that the more data collection (volumes) on the local system the better for the analysis. Maria Chau asked when will the CLEAR system be launched? Andrew Sattinger reported that there will be an early January release of the Crash Data View (a training will be held in December).

Andrew Sattinger stated that he will send out possible dates to the Working Groups. They will all be recorded so if you cannot make the training, you can review it at another time. Alex Kone asked if County DOTs will be able to access the CLEAR system? Andrew Sattinger answered that everyone who has ALIS can access the CLEAR system. If a consultant is working with DOT, then they will have temporary access to the CLEAR system to do the investigation. Alex Kone asked if that will that be the case for the UPWP corridor studies as well? Andrew Sattinger agreed it would be beneficial to do so.

Mike Perry asked about the use of data and if a private person asks for crash data what the process should be. Andrew Sattinger replied that you would have to keep track of the data – there is a Driver Privacy Protection Act. Andrew Sattinger suggested forwarding the request to NYSDOT to export the data. Emily Dozier noted that there was a crash data use policy, and it might be useful to revisit the policy. It says MPOs can share crash data with consultants working with them. This policy might need to be updated. Andrew Sattinger stated he believes it was an MPO policy. The raw data is not shared but the analysis of the data is shared. Andrew Sattinger would be happy to share the MOU for the use of the data with DMV for everyone’s information.

5. Partner Updates

- a. NYSDOT: No report. We will share CLEAR crash data training dates shortly.
- b. ITSMR: No report.
- c. GTSC: No report.
- d. Cornell Local Roads Program: David Orr reported that the Cornell Local Roads Program is finalizing plans for their programs. There is a new webinar series, and they are looking at several training events. There will be shorter evening courses. They would also appreciate if a few people sat in on a session to provide feedback (1 or 2 attendees would be great). Other topics will be engineering workshops, an ADA class, and probably a pavement class. Please send course suggestions to David Orr. For more information, please go to: <https://cals.cornell.edu/nysltap-local-roads/training-events/webinars-online-training>
- e. NHSTA: No report.
- f. FHWA: No report. Maria Chau noted that herself and Dan Wood will sit in on the Safety Working Group meetings.
- g. NYSATSB: Alex Kone noted that he is likely to have an update in December following an NYSATSB meeting.

6. Training/Conferences and Other Topics

Alex Kone noted that conference and training opportunities. Justice40 Initiative recordings are on the [website](#). We can discuss the safety provisions in the latest bill at an upcoming meeting.

7. 2022 Meeting Schedule

Kathy Ember asked about Working Group member preferences for the 2022 meeting schedule. Kathy will send a Doodle Poll to select a final date and time (after verifying when other MPO meetings are taking place).

Action Items

- Please send Alex Kone any comments you may have on the HSIP Flow Chart.

- Kathy Ember will follow-up with a Doodle Poll to determine the best scheduled for 2022 Safety Working Group meetings.
- Additional CLEAR training will be scheduled in December.
- Please let David Orr, CLRP, know if you have any suggestions for training and if you would be interested in providing feedback on some courses.