1. Introductions

- A/GFTC – Kate Mance
- ECTC – Mike Perry
- GBNRTC – Hector Boggio
- GTC – Bob Torzynski
- HOCTS – Dana Crisino
- ITCTC – Fernando deAragón
- NYMTC – Chris Hardej
- OCTC – Ashlee Long
- PDCTC – Emily Dozier
- SMTC – Mike Alexander
- UCTC – David Staas
- NYSDOT – Rob Limoges, Andrew Sattinger
- GTSC – Chuck DeWeese
- ITSMR – Renee Varone
- NHTSA – Shannon Purdy

2. Meeting Notes – September 10, 2014 (attached)

   The meeting notes were accepted.

3. NYSDOT/Crash Record Coordination

   - ALIS Data Access and Use Policy
     Dozier reviewed the current policy
     Sattinger reported that some MPOs have been granted access to MV-104 crash reports as requested. There is a responsibility for maintaining records for FOIL requests. Most MPOs have not received requests for MV-104 data.
     Sattinger: Under law, all agencies are obligated to provide whatever data they have.
     Alexander: SMTC hosted a CLRP program on liability a couple of years ago – instructor indicated if personal injury attorneys realize MPOs have access to crash records, requests may follow.
     Sattinger: NYSDOT FOIL office will do a webinar to discuss redaction and other issues. Redaction has to be done manually. Also, it is not permissible to redact personal information for commercial vehicles.
     The group expressed interest for FOIL webinar.

       **ACTION ITEM:** Sattinger will coordinate with NYSDOT FOIL office regarding preparation and presentation of webinar.

   - Staas: Interested in guidance on standardization on use of ALIS data for intersection crash identification.
   - Sattinger: Explains how ALIS defines intersections. MPOs can work with the requestor so they understand what information is available and how to ask. There will be information on NYSDOT
FOIL website pending Legal Office approval. MPOs can always provide additional information if they desire. Also, MPOs can let others know that NYSDOT can also provide data. Sattinger will do another ALIS training if requested.

**ACTION ITEM:** Gayle to survey interest in ALIS training in Syracuse.

- **ALIS Training:** [Oct 10, ALIS advanced course NYSDOT Albany] There are a couple of seats available for this course.

- **ITSMR Public Crash Record Database update**
  Varone reported that she heads technical staff. ITSMR is designing a crash record repository that will have various levels of access for the public and agencies. It will use the DMV and DOT datasets. DOH could not provide access to much health data. May include ticket data. The database design is in place. They are currently working on identifying hardware requirements to support selected software.

  Potential small scale demo in January. No rollout schedule at this time.

4. **MPO Safety Initiatives**
   Dozier explained that this agenda item provides MPOs an opportunity to present interesting safety initiatives they would like to share. She asked what projects MPOs are working on that may be of interest to the group.

   Boggio: GBNRTC is reviewing FHWA systemic project selection tool to determine if they can do systemic planning for local roads, based on ALIS and local highway inventory data. He could do a presentation in early 2015.

   Hardej: References NYSDOT Intersection Safety Plan; by end of year, he can ask NYCDOT to present findings on the Vision Zero TIGER award.

   Alexander: SMTC has developed a Draft Scope for a bicycle and pedestrian safety outreach effort. This will focus on PSAs and public information and education. This could be of interest to both the SWG and Bike/Ped Working Group.

   Dozier: PDCTC will be doing a Safety Assessment in the Town of Rhinebeck on a County Road with high crash numbers and wet pavement issues. She can present the process and findings at a later meeting of the working group.

5. **Partnerships/Coordination**
   - **NYSDOT**
     - Status of SHSP update
       Limoges reported there is no update
     - Status of NYS Pedestrian and Intersection Safety Action Plans
       Limoges reported on the Intersection SAP. A workshop was held at CDTC; included Regional Safety Evaluation engineers, FHWA, County engineers, MPO reps (Misiewicz, Boggio, Hardej). They reviewed data and looked at risk factors, using a team approach to evaluate systemic countermeasures. Propose templates for improving intersection safety. FHWA’s consultant (VHB) is taking input, developing a proposal; will share in next month or so. These will be low cost actions. Then will review delivery with larger group of stakeholders. MPOs will serve an important role to coordinate with local jurisdictions on implementation. Draft of the plan by end of 2014. Notes that funding will be needed to support implementation of strategies. Risk based approach leads to focus on urban signalized intersections.
Pedestrian SAP is in the data evaluation phase. Expect to hold a workshop late Oct/early Nov. Meeting with project team next week.

Have not reached coordination phase, will be there within 30-60 days.

- NYSATSB
  No report
- GTSC
  DeWeese reported. Vision Zero for Commercial Motor Vehicle safety, focused on reducing crashes with pedestrians and others. Met in NYC; there are 4 subgroups. DeWeese chairing group on data issues; one of the issues is that NYPD does not fill out bus and truck supplemental crash record. Let Chuck know of any other data issues related to commercial vehicle safety.
  The Fall Highway Safety conference is in two weeks, includes the MPO presentation on Safety Assessments.
  GTSC is promoting a free Smartphone app “Have a Plan” for listing emergency contacts, finding a cab, games, impairment estimator.
- FHWA
  No report
- NHTSA
  Purdy reports that USDOT Secretary Foxx announced USDOT Action Plan to increase walking and biking and reduce crashes. This is DOT-wide, engaging all surface modes. One of the activities is to get DOT field office staff out doing pedestrian and bike assessments. One day visit to a single site where data shows improvements could be realized. This is an opportunity for MPOs.
  DeWeese and Limoges helping to identify potential sites based on crash data.
  Dozier: Have sites been identified?
  Purdy: somewhere between NYC and Albany. Corridor in Ramapo being looked at. Could be a place where actions already happening.
  Oct 19-25 is National Teen Driver Safety Week. [www.trafficsafetymarketing.gov](http://www.trafficsafetymarketing.gov)

5. Education/Outreach
- Bike/Ped Laws Podcast or Factsheet with Bike/Ped WG
  Dozier reports that this was discussed at Bike/Ped WG meeting in September. They concluded that a Fact Sheet is more doable. Two audiences: general public and Law Enforcement. Start by looking at existing resources. Should be a summary in plain language for public – what do you need to know? Dozier asked for volunteers to assist.
  Limoges – the NYSDOT Pedestrian and Bicycle program has moved into Safety, program manager to be announced soon. That person will be on the committee to develop the fact sheet.
  DeWeese: Jen Hogan in GTSC will also participate. She has experience developing Law Enforcement TIP cards for Central Avenue project.
  Mike Alexander will participate.
  Hardej will help to ensure NYC perspective is included.

6. Training/Conferences
- NYMTC area ALIS Training
  - Oct 15th at NYMTC [full]
Designing Pedestrian Safe Streets in Upstate NY Locations- any MPO that is interested in hosting this should reach out to Hardej.


**7. Other Topics**
Potential interest in joint meeting (Bike/Ped, GIS working Groups).

**Next Meeting Date:** Wednesday, November 12 at 1:00 PM