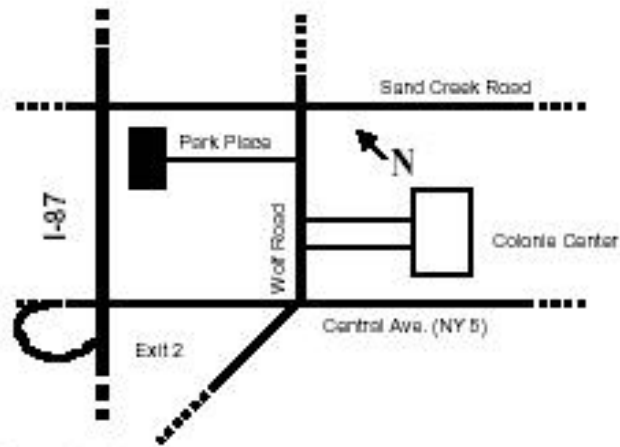


AGENDA
New York State Association of MPOs
Friday, December 10, 2004
Capital District Transportation Committee
1 Park Place, Albany NY –(just south of old offices)
Directions Attached
10:30 a.m. - 3:00 p.m.

- | | |
|--|-------------------|
| 1. Welcome and Introductions | All |
| 2. Meeting Summary October 7, 2004 (Attachment A) | All |
| 3. New York State DOT – Transformation Update | Mike McCarthy |
| 4. NYPTA Discussion | Dennis Fitzgerald |
| 5. TIP Development | All/NYS DOT |
| 6. Safety Forum – (Attachment B)/AMPO/TEA-12 Update
(S.Gayle, J.Schissell, A. Frankenfeld, E. Wafter) | Gayle |
| 7. Report from Regionalism Forum | Poorman |
| 8. FTA Reporting Requirements | McNeill |
| 9. SCI Projects | |
| Travel Behavior Factors | Siwek |
| Statewide Data | Gayle |
| Congestion Management Systems | Siwek |
| Community Design | Poorman |
| GIS Training | Soloman |
| 10. SCI Program for Upcoming UPWPs | All |
| Centralized Modeling Service concept? | Tobin |
| Microsimulation Training (SYNCHRO or VISSIM) | Gayle |
| ITS (Joint SPR/SCI-PL) Reprogram? | Siwek |
| Other ideas for next year?? | |
| 11. Air Quality Working Group Update | Siwek |
| 12. ITS Regional Architecture Peer Exchange | Gayle |
| 13. MPO Best Practices/Operations and Staffing Plans (ATT. C) | Schissell |
| 14. Website Updates | Siwek |
| 15. 2005 Calendar of Meetings/Locations (Attachment D) | Siwek |

**Capital District Transportation Committee
One Park Place, Main Floor
Albany NY 12205-2676**



Our telephone no. 518-458-2161

From the east, west or south: Follow NYS Thruway (I-87, I-90) or I-90 to Adirondack Northway (I-87). Take Exit 2E, continue straight at signal onto Wolf Road, left at Park Place.

From the north: Follow Adirondack Northway (I-87) south. Take Exit 2E. Turn left onto Wolf Rd, left at Park Place.

**NYSMPO Meeting Summary – October 7, 2004
Syracuse, NY**

Aaron Frankenfeld, A/GFTC
Tom Mank, ITCTC
Kealy Salomon, PDCTC
Steven Gayle, BMTS
Don Camph, SJS & Assoc
Harry Miller, HOCTS
John Poorman, CDTC
Mary Rowlands, SMTC
Richard Beers, FHWA
Sarah Siwek, SJS & Assoc
Jon Makler SJS & Assoc/IBI Group
John Zamurs, NYSDOT
Marty Neveu, NYSDOT
Bill Tobin, UCTC
Jim Strack, GTC
John Zamurs, NYSDOT

1. Welcome and Introductions

2. **Meeting Summary for August 6, 2004:** the meeting summary was approved without comment.

3. Update on TEA-21 Reauthorization and AMPO:

It was reported that an eight-month extension has been signed, covering the period of time through the end of May 2005. It is possible the House is going to try to pass a bill before the fall recess. There is no word about the prospects of legislation during a lame-duck session.

The annual meeting of AMPO will be held next week (Oct. 12-15) in San Antonio, TX. Registration so far has been strong (180) as is overall membership (210 out of 380 MPOs). AMPO has hired a new policy staffer, Debbie Singer, who has a strong legal background. There are some upcoming decisions about salary adjustments and also support for the committees, which might have implications for dues.

4. Presentation by John Zamurs:

- a. *Air Quality Training:* a session will be held next week (10/12-14) for upstate stakeholders. The program includes half a day on PM guidance, a full day on changes to the conformity rule and a half day on CMAQ.
- b. *Conformity Determinations:* There is a 6/15/05 deadline by which USDOT must act on all conformity determinations prompted by implementation of the 8-hour ozone standard. This means EAB must transmit determinations to FHWA by 5/15

- and MPOs should have them submitted ahead of that time to allow turn around. CDTC is already done its determinations, Rochester, Buffalo, and downstate are still advancing. There was some discussion of timeline mismatches between this deadline and the schedule for annual TIP updates with the tradeoff between avoiding a redundant conformity determination and potentially delaying the new TIP by having it tied to this conformity process. John Zamurs mentioned that his office is preparing documentation of which tests and analysis years each MPO must use for the first 8-hour ozone conformity determination. There will be a 10/20 meeting, focusing on the mid-Hudson Valley, to discuss conformity issues, especially the coordination of complex nonattainment areas. Finally, there was some talk of potential resource crunches when multiple determinations are submitted. John Zamurs acknowledged this but reminded the group that good consultation can mitigate this risk.
- c. Sarah Siwek raised the idea of an *Air Quality Working Group* to complement the interagency consultation activities at each individual MPO. The group would involve a monthly or bi-monthly conference call to share ideas, issues, or other information. This was positively received and Sarah will follow-up with details. In the meantime, Sarah pointed to the NTI course being offered in Connecticut in November and subsequently in TN and TX. John Zamurs said the new NHI course on air quality implications for transportation planning would probably be offered in the state during the winter in Schenectady, NY.
 - d. *Energy Plan*: An FHWA report has been drafted that assesses the NYS Energy Plan regarding transportation. The “resource study” was performed by ICF Consulting and will be available soon. The study addresses the following issues:
 1. A baseline consumption/emissions level statewide and for each MSA;
 2. An examination of the impacts of MPO planning on energy consumption (using Albany, Rochester, and Buffalo);
 3. An evaluation of strategies for conservation, including fee-bates for efficient vehicle purchases, truck stop electrification, conversion of buses to alternative fuels, shifting freight to water and rail, ground support equipment at airports, and transit subsidies.Bill Tobin asked if this would prompt an updating of the energy plan (likely but not certain). Sarah Siwek asked how this study would be used (as a reference for other places). Don Camph asked if it was clear that the examples offered are a sample (sort of: the strategies are meant to be the set within agency control). Copies of the report will be distributed when it is finalized.

5. What’s New Discussion:

- a. *Steve Gayle – Safety Conscious Planning at FHWA*: Steve announced that Susan Herbel at FHWA is developing a one-day workshop on safety-conscious planning. FHWA will provide everything, including \$2500 for related costs, including flying in speakers. There was general interest in this, with some concern about the need for commitment by NYSDOT management to make it meaningful. There was also some discussion of how this related to NHTSA and county traffic safety board activities. Steve has subsequently established a planning committee of the NYSMPOs to develop the agenda for this workshop.
- b. *John Poorman – AASHTO*: There is currently a call for a new generation national transportation strategic plan, which should include MPO input and involvement.

NYSDOT asked the MPOs to support this effort. Also, in part because of the orientation of this effort to influence legislation, it will be forwarded to folks at AMPO in hopes that AMPO can get MPOs involved in this effort should it be initiated at the national level.

- c. *John Poorman: Pan Am conference* was a terrific success with strong attendance (300 from over 30 countries) and good material shared.

6. **SCI Projects**

- a. **Data Sharing Phase II:** Steve is working on the scope
- b. **Travel Behavior Factors :** John Poorman explained that the effort has shifted from commissioning work to having Volpe prepare a synthesis of existing literature. Jon Makler reported that a bibliography has been compiled to give to Volpe. Sarah will follow up by reviewing the recent Volpe proposed revised scope. Jon and Sandy M. at CDTC will get the bibliography to Volpe as soon as possible.
- c. **Integrated Community Design:** This project is nearing completion.
- d. **GIS Training :** Ongoing and consistently successful. 10 classes have been offered with 110 seats filled with people from every MPO in the state. The GIS group is planning quarterly meetings and has decided it is not appropriate to do training on Geodatabases at this point in time, so \$25K is available for re-programming. There are electronic materials available for self-teaching. Moving forward, the principal concerns are making sure the contractor continues with the high quality of training and identifying what new topics are suitable for future training.
- e. **ITS Statewide Study :** Steve suggested that a presentation by somebody from the NYSDOT ITS shop could be beneficial for an upcoming meeting.
- f. **CMS:** nothing to report. Bill Tobin pointed out there is a 2003 report by Texas Transportation Institute on best practices and subsequently distributed the website information. Sarah to work with Mary Rowlands to get this RFP out.

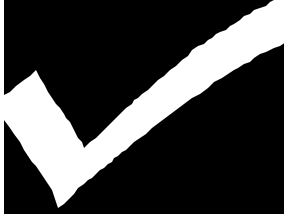
7. **Other Business**

- Sarah mentioned that NYSMPOs have renewed her contract for support services.
- Concern was expressed about the implications of the transformation process at NYSDOT for transportation planning and associated MPO responsibilities throughout the state. It was agreed that a possible presentation at the December meeting to update the MPOs on activities might be appropriate.
- Tom inquired about the status of Transcad activities at the various MPOs. Syracuse, Ulster and Rochester have all converted and Ulster County has retained a consultant to help UCTC make the switch. Mary suggested modeling could be a natural outgrowth of the GIS group and may be a good topic for future training activities.
- Kealy suggested we should talk at a future meeting about the role of this group in next years ITE/MPO meeting; more advance planning would allow a stronger presence in the program.
- It was suggested the association web site include directions to each MPO; also, several MPO addresses have changed and there is a persistent problem of keeping updated staff contact info on individual MPO web sites or the association web

sites without creating security hazards. Sarah is to work with the MPOs to update the information that is currently on the site, to establish a common format for information on MPO contacts, and to see if a feature could be developed where each MPO could update information as needed so the site is more useful. She will also look into other ways to enhance the website.

8. Next Meeting Date/Location

The next MPO meeting has been pushed back one week to Friday, December 10 at the CDTC offices in Albany/Colonie. The meeting will begin at 10:30 am.



New York MPO Safety Forum Planning Meeting
12/14/2004 10:00 AM – 2:00 PM
Capitol District Transportation Council
Albany, New York

----- Agenda -----

Welcome and Introductions	Steve Gayle	Binghamton MPO
Overview of the Safety Conscious Planning History, Concept, Objectives and Activities	Susan Herbel	FHWA Consultant
NY MPOs: Background and Purpose Why are we doing this?	Steve Gayle	Binghamton MPO
New York MPO Forum Objectives What do we hope to accomplish and what do we need to succeed?	Discussion: Albany, Binghamton, Elmira, Glens Falls, and Poughkeepsie	Facilitator

Safety Conscious Planning Forums: Details, Details, Details!

- Purpose
- Participants
- Agenda
- Logistics
- Roles and Responsibilities
 1. Lead person/contacts
 2. Logistics – space, equipment, meals
 3. Participant list
 4. Invitations: design, development and dissemination
 5. Speakers, moderators, panelists and breakout group facilitators
 6. Conference support: registration materials, staffing, hotel liaison, etc.
 7. Documentation
 8. Follow up process

Adjourn

ATTACHMENT C

SHARED COST INITIATIVE STATUS

Expenditures and obligations of federal funds only

TASK	PROGRAM YEAR----->	FHWA PL SCI SET-ASIDES							FUNDS	
		1999/00	2000/01	2001/02	2002/03	2003/04	2004/05	2005/06	TOTAL	EXPENDED*
NYS MPO Association Staff		\$190,000	\$150,000	\$150,000	\$0	\$120,000	\$0	\$0	\$610,000	\$220,190
Attitudinal & Preference Survey		\$105,000	\$0	\$0	\$0	\$0	\$0	\$0	\$105,000	\$105,000
Long Term Funding Needs		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Freight Data Training		\$0	\$0	\$1,009	\$0	\$0	\$0	\$0	\$1,009	\$1,009
Transportation & Community Design - Phase I		\$0	\$0	\$125,000	\$0	\$0	\$0	\$0	\$125,000	\$21,644
Phase II		\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0
Statewide Data Collection (high tech) - Phase I		\$0	\$0	\$51,542	\$0	\$0	\$0	\$0	\$51,542	\$51,542
Phase II		\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000	\$0
Travel Behavior Factors		\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000	\$0
Developing ITS Integration Studies		\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	\$150,000	\$0
GIS Training and Software		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Strategic Decision Making Initiative Training		\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000	\$50,000
CMS Research		\$0	\$80,000	\$0	\$0	\$0	\$0	\$0	\$80,000	
Staff Training		\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000	
Intercity Corridors (Joint PLISPR)		\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000	
	OBLIGATED	\$295,000	\$530,000	\$727,551	\$0	\$120,000	\$0	\$0	\$1,672,551	\$449,384
	UNOBLIGATED	\$23,721	\$20,000	\$22,449	\$0	\$0	\$0	\$0	\$66,170	XXXXX
TOTAL		\$318,721	\$550,000	\$750,000	\$0	\$120,000	\$0	\$0	\$1,738,721	\$449,384

TASK	PROGRAM YEAR----->	FTA MPP SCI SET-ASIDES							FUNDS	
		1999/00	2000/01	2001/02	2002/03	2003/04	2004/05	2005/06	TOTAL	EXPENDED*
NYS MPO Association Staff		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Attitudinal & Preference Survey		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Long Term Funding Needs		\$0	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$200,000	\$149,997
Freight Data Training		\$0	\$10,000	\$5,000	\$0	\$0	\$0	\$0	\$15,000	\$15,000
Transportation & Community Design - Phase I		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Phase II		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statewide Data Collection (high tech) - Phase I		\$0	\$50,000	\$48,458	\$0	\$0	\$0	\$0	\$98,458	\$70,230
Phase II		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel Behavior Factors		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Developing ITS Integration Studies		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
GIS Training and Software		\$0	\$40,000	\$85,000	\$0	\$0	\$0	\$0	\$125,000	\$45,306
GIS Training and Software		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Strategic Decision Making Initiative Training		\$0	\$0	\$0	\$0	\$17,930	\$0	\$0	\$17,930	\$17,930
CMS Research		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Staff Training		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intercity Corridors (Joint PLISPR) **		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	OBLIGATED	\$0	\$200,000	\$238,458	\$0	\$17,930	\$0	\$0	\$456,388	\$298,463
	UNOBLIGATED	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	XXXXX
TOTAL		\$0	\$200,000	\$238,458	\$0	\$17,930	\$0	\$0	\$456,388	\$298,463

* - From Fin 421 reimbursements requests received by NYSDOT through 12/30/03

Individual Project Status as of March 2004

NYSMPO Association Staff: Project underway, funding being expended

Attitudinal & Preference Survey: Complete and funds expended.

Long Term Funding Needs: Contract completed Fall, 2002. The FTA \$50,000 to be reprogrammed for development of the communications strategy.

Freight Data Training: Completed and funds expended.

Transportation & Community Design: Contract executed work underway. Phase II to begin upon completion of Phase I.

Statewide Data Collection: Contract completed Fall 2002, Phase II to be initiated very shortly.

Travel Behavior Factors: Expect project initiation in Spring, 2004 with supplemental funds from FHWA as a research partner.

Developing ITS Integration Studies: Project on hold, working with NYSDOT to buy-in and/or participate in NYSDOT statewide ITS effort.

GIS Training underway and will continue into early 2004. Additional training needs are being identified.

Strategic Decision Making Initiative Training completed.

** Assumes a joint SCI and SPR project scope is agreed to and developed.

ATTACHMENT D

Proposed NYSMPO Project re: ECTC Operations and Staffing Plan

Update previous listing of NYSMPO positions and salaries

Identify minimum levels of core MPO activities

Identify optional MPO activities

Identify best practices among NYS MPOs re: hosting, staffing, project selection, TIP development, GIS use, safety planning, modeling, web sites, public participation, Environmental Justice/Title VI, consultant selection/management, management measures, MOUs, Advisory Committees, audits

Identify possible areas of resource and staff sharing – modeling being a good example

ATTACHMENT E

PROPOSED MEETING SCHEDULE AND LOCATIONS – 2005

February 4	Syracuse
April 1	Utica
June 3	New York City
August 5	Binghamton
October 14	Syracuse
December 2	Albany